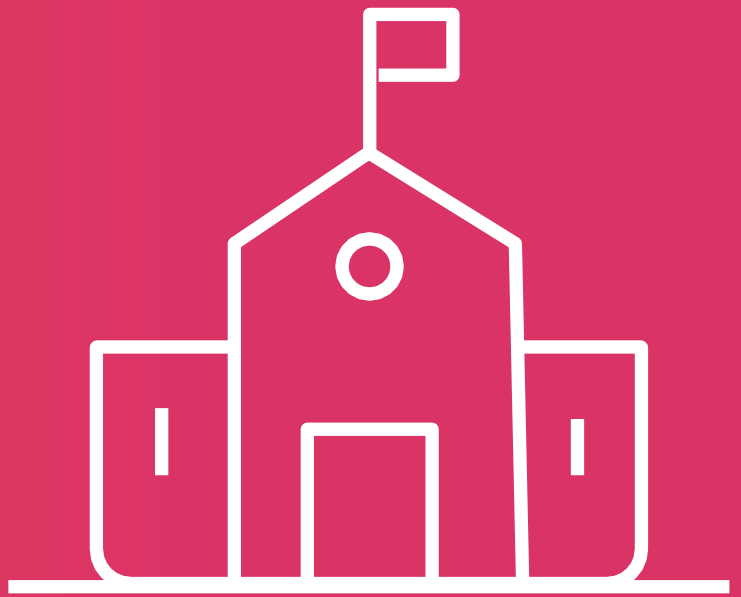




دار المعرفة
dar al marefa

Dar Al Marefa Guide to Distance Learning





OUR VISION

Our vision is to create a community that fosters lifelong learning, is rooted in its values and beliefs, is open minded, tolerant and appreciates diversity. Our graduates are principled and courageous individuals, ready to contribute to a more just and peaceful world.

OUR MISSION

Our mission is to build a consistent, challenging and safe learning environment that supports each child in exploring their capabilities, encourages them to respect other cultures and embrace the world with open-mindedness, tolerance and confidence.



OUR PHILOSOPHY

Our Philosophy is to create our professional community of learners that :

- Recognize the importance of our students achieving their personal holistic learning goals
- Make student development at the center of all school decisions
- Aspire our students to reach the highest internationally recognized performance standards
- Build and celebrate a culture based on internationalism and wellbeing
- Enable the staff to become life-long learners through the development of their professional practice

Purpose

At Dar Al Marefa School, parents and students have the choice to select the in-campus model or virtual model of learning. This agreement sets out our shared guidelines for students learning through the virtual model at Dar Al Marefa school. The goal is to enable virtual students to engage with learning successfully and positively in line with our vision, mission and values.



CURRICULUM EXPECTATIONS

Virtual Learning Sessions

To ensure that every child receives the best learning experience, all our virtual classes are held via live interactive sessions to allow real time responses and interactions between teachers and students to provide support, answer questions or clarify confusion, rather than through pre-recorded sessions.

We also offer recorded sessions for students to access the learning objectives according to their time preference, as well as to accommodate working parents who are unable to support their children during school hours.

Through a well-designed system of lessons, live work and activities, students' virtual learning is interactive, impactful and continually monitored.

Class materials and resources are available online for students to easily access before, during and after each class.

Technology & Learning Platforms

We use an assortment of digital teaching and resource platforms to promote the learning and development of Some of our key platforms are:

- Managebac - Used for planning, assessment and reporting for the IB Curriculum
- Microsoft Office 365 Teams - Facilitates virtual lessons, meetings and sharing of resources
- Microsoft Office 365 One-Note - Allows students to easily collect, organise and collaborate their notes
- Kognity, iMaths, inThinking, Literacy Planet, RAZ Kids, Khan Academy and Maths Whiz - Used for developing learning skills in different subjects .

All can be accessed through ClassLink

Students' Online Safety

For our students' safety and protection, we implemented certain policies and restrictions to enhance the virtual learning experience.

- Students can only access Teams lessons using their school designated email which has been sent to the registered parent email address.
- Students are not able to call each other privately using the online platforms.
- Meeting entry is restricted to invited attendees only. Anyone outside of the organization requires the host's approval to enter the meeting.

These policies prevent unauthorized users from accessing online classes and allow teachers to remove inappropriate messages easily and manage student disruption.

Distance Learning Agreement

Expectations

Student

- I will be punctual to classes and follow my timetable.
- I will be dressed in uniform or appropriate clothing, not in my sleepwear.
- I will have my study materials ready and a charged device.
- I will complete work set and submit to my teacher on Teams or Managebac (according to grade level).
- I will submit my own independent work and respect academic integrity.
- I will use Microsoft Teams, Managebac or email to communicate with my teachers and ask for support, and only expect a response during working hours.
- It is my responsibility to communicate with my teacher if I cannot complete work.
- I will use my camera and microphone respectfully and switch them on/off when requested by the teacher.
- I will participate as fully as possible and contribute positively to the virtual classroom environment.
- I will follow the Dar al Marefa expectations for behaviour and positive conduct at all times. I understand that my parents will be contacted if I do not abide by these rules.
- I will communicate with my peers, teachers and others using technology in a responsible and respectful manner.
- I will not record or take photos of my peers or teachers during distance learning.
- I will not deliberately browse, download, upload or forward material that could be considered offensive or illegal. If I accidentally come across any such material, I will report it immediately to my teacher or my parent.

Distance Learning Agreement

Expectations

Parent

- I will ensure my child has a suitable device for virtual learning with a home network that meets the technical requirements.
- I will ensure my child has a quiet place to work with minimal distractions.
- I will encourage and support my child to take part in lessons and complete their work on time.
- I will ensure my child submits their own independent work and respects academic integrity.
- I will contact the subject teacher for subject specific enquiries or concerns.
- I will contact the school via phone or email to inform them if my child is ill or unable to take part in lessons for any reason.
- I will encourage my child to maintain a healthy and active lifestyle by taking part in PE lessons and by taking regular screen breaks.
- I will not interrupt the lesson, if I need to talk to the teacher, I will make an appointment.

Distance Learning Agreement

Expectations

Teacher

- We will monitor every students' attendance and assess their ongoing progress.
- We will provide lesson materials and videos before the lesson.
- We will give clear instructions and highlight the expectations and deadlines for each assigned task.
- We will provide students with feedback as soon as possible and collaborate for extra support where needed.
- We will hold virtual Q&A parent sessions to ensure that everyone is clear on the learning outcomes (as required by certain Grades)
- We will meet parents virtually to discuss students' strengths and areas of development.
- We will report any concerns of bullying or safeguarding to the designated Safeguarding Officers: Head of Primary or Head of Secondary

Parent Agreement

By receiving this guide, you are expected to read its content and discuss it with your child. It is also expected that you agree and adhere to the expectations and guidelines outlined in the document. You will be receiving the agreement to acknowledge the above via email.

Contact Details

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